

Attending:	Glenn Andersen/St. Paul, Ken Baker/Lloydminster, Martha Wessel/Mannville, Richard Coleman/Vegreville, , Shelley Griffith/Vermilion, Ward Read/Lloydminster, Vic Stapleton/Bonnyville, Myron Goyan/Elk Point, Sonny Rajoo/Two Hills, Mark Kussman/Two Hills, Frank Sloan/County of St. Paul, Nathan Taylor/Smoky Lake, Jane Palmer/Lac La Biche County, Cathy Goulet, Annette Daniels, Maryann Robinson
Regrets:	Horace Patenaude/Buffalo Lake Metis Settlement, Gordon John/Kehewin Cree Nation, Don Whittaker/County of Vermilion River, Debra Pelechosky/Cold Lake, Dick Millar/Elk Point, Daniel Warawa/Lamont County
Guests:	Bernice Sambor/Community Futures Elk Island Allen Boucher/Alberta Employment and Immigration

Handouts: March 28, 2008 EMC Agenda Package, Jim Bottomley Bio, CLR³ Final Report

1.0 Call to Order

10:09 am Glenn Andersen, Chair, called the meeting to order and introductions.

Motion 08-18 **1.0 Agenda**

Richard Coleman moved to accept the agenda as presented. Carried

Motion 08-19 **2.0 Minutes of February 22, 2008**

With no business from the minutes, Martha Wessel moved to adopt the minutes of the February 22, 2008 Executive Management Committee meeting. Carried

Updates on Projects **3.1 Rural Metro Accord**

Cathy Goulet provided an update in the agenda package and there were no questions from the Committee.

3.2 Aboriginal Community Collaboration Project

Annette Daniels provided an update in the agenda package with additional information regarding the upcoming training sessions:

- Aboriginal Awareness – April 28 in St. Paul
- Aboriginal Attraction, Recruitment and Retention – May 9 (TBA)

Discussion of the interest in hosting additional Aboriginal Attraction, Recruitment and Retention sessions in various communities in the HUB region. Chair Glenn Andersen suggested expanding these sessions as it has been identified as a need.

Annette also advised the Committee of the HUB sponsorship for three people to attend the upcoming Year One of the University of Waterloo Economic Development Program.

3.3 Defence Industry

Cathy Goulet provided an update in the agenda package. Discussion:

- Glenn Andersen advised the Committee that the Tri-REDA Defence Project was identified at the REDA Chair meeting.
- To have Diane Simsovic attend a future HUB EMC meeting.
- Defence Sector Economic Development Investment Attraction & Local Procurement Opportunities in the Eastern Corridor of Alberta Final Report

Ends

4.1 REDA Chair Meeting

In addition to the update provided in the agenda package, Glenn advised the Committee of:

- There may be a shift to the way REDA's operate by adapting to the way they run according to their individual operational plans as presented to Alberta Finance and Enterprise.
- A Steering Committee to review the long term vision for REDA's will be established and Horace Patenaude will be a member of the committee. Items will be provided to the REDA's within the year for further discussion.
- It was identified that there may be a need to look at the current financial model.
- HUB identified that our REDA could use additional administrative assistance.
- Rick Sloan, Rick Siddle, and George Brosseau doing a great job for the REDA's.
- Regional Development Branch is looking at hosting a REDA Conference for early May 2009.

Memorandum of Understanding (MOU)

Cathy Goulet provided an overview of the current MOU that rolls up in March 2011.

4.2 Structural and Policy Review

Shelley Griffith provided an update in the agenda package and asked the Committee for commitment of EMC members to Task Teams (as noted in the 2008-2011 Business Plan).

- Motion 08-20** Richard Coleman moved to accept the 2008-2011 Business Plan as prepared by Whyte Reynolds International Inc. Carried
- Motion 08-21** Ken Baker moved that the EMC accept the recommendations regarding the Structural and Policy Review and that each HUB EMC member advise their respective councils for approval regarding administration commitment. Carried

4.3 2008-2011 Business Plan

Discussed and moved in previous item.

Photo Op

Thank you to Sonny Rajoo for taking pictures of the EMC.

Means

5.1 HUB Financials

Cathy Goulet presented the financials on behalf of Don Whittaker and noted to disregard page 22 of the agenda package.

The large variance noted on the Marketing Item will change with the upcoming costs of:

- AGM May 16 Keynote Speaker of Jim Bottomley (extend invites to your councils)
- Marketing materials for AGM
- Annual Report

Motion 08-22 Richard Coleman moved that the financial report be accepted as presented. Carried

5.2 Managers Report

Cathy Goulet provided her Manager's report in the agenda package with the addition of the Lean 101 workshops that will be presented on:

- April 28 in Bonnyville
- April 29 in Lloydminster
- May 6 in Vegreville

There will be 5 or 6 agencies working on this initiative.

Motion 08-23 Frank Sloan moved to accept the Manager's report as presented. Carried

Roundtable **Roundtable Discussion**

Richard Coleman:

- Canadian Tire and Mark's Warehouse now both open.
- ATCO is requesting additional land for their development.
- Hospital is being evaluated by consultants and provided three recommendations of minor renovations, major renovations or replacement.
- Just opened an ambulance service and contracting their services

Myron Goyan:

- Elk Point is definitely progressing.
- Arts Society working with the town and county for a leisure centre for performing arts.
- Eco-Centre, self-sufficient as a replica of the train station.
- New fire hall with eight bays, another cooperation between the town and county.
- 30 home subdivision by October 2008.

- Invite HUB members to attend the David Thompson Brigade of 150 paddlers on May 17 and 18, 2008.

Mark Kussman:

- Dealing with one doctor leaving the community.
- Industrial land – few looking to buy
- Golf course development is starting to move
- Memorial Ride Motorcycle Rally on July 19, 2008

Sonny Rajoo:

- Mennonites want to establish a sewing factory
- Thank you to HUB for visiting Two Hills for their meeting

Nathan Taylor:

- Working jointly with county and villages at hiring a regional economic development officer
- Hoping to set up a Joint Economic Development Initiative
- Four large developments proposed for Smoky Lake
- Regional waterline from Edmonton to Radway. Looking at building from Radway to Spedden.

Frank Sloan:

- Working on development of 30 lots in hamlet of Mallaig
- Taxation increase issues
- Tourism with Iron Horse Trail
- Maintenance of county campsites
- Looking at increasing inventory of road construction equipment
- Working with Town of St. Paul on various projects

Jane Palmer:

- Winter Festival had a 25% growth from last year
- Approximately 3000 residential lots at various stages
- Feeling impact of Fort McMurray
- Seven oil companies looking at planning for the future and two or three out of the seven are just starting production.
- Have very little industrial land
- Portage College still working on virtual training.

Bernice Sambor:

- Community Futures have been awarded \$4.5 million. Contact your local CF for more information.
- Researching the number of food processors in the area and will be hosting workshops across the region.
- Grab the Grants Workshop being held in Vegreville.

- 100 Mile Diet

Shelley Griffith:

- RV Show and Sale being held this weekend.
- Bantam A Provincials being held this weekend.
- Developing a new website for mid May.
- Two different condo developments by local developers.
- Park Place of 21 lots – 1/3 sold.

Allan Boucher:

- Department is now called Alberta Employment and Immigration (E&I)
- Getting familiar with HUB and plan to attend more meetings.
- Just completed their E&I Operational Plan that focuses on the Labour Market
- Edmonton Journal exposure of a whole section a couple of days ago.

Martha Wessel:

- 3 municipal lots
- 12 private lots available
- Businesses looking at updated signage along highway
- Come visit the Mannville Golf Course

Glenn Andersen:

- 100 Year Anniversary on July 2-5, 2009
- Launching of new website on April 2, 2008
- www.stpaul.ca will direct access to both the Town of St. Paul and the County of St. Paul websites
- Building a staging area that includes 44 serviced campsite stalls to open this year
- Still developing the east end of town
- Developer working on 28 lots
- Potential for 100 lots that another developer is looking at
- New Arts Theatre – started fundraising
- Working with the County of St. Paul on a New Transfer Station
- Worked with the County of St. Paul on the fire hall expansion
- Portage College with be moving to the Glen Avon School

Next Meeting **Executive Management Committee Meeting**

Next meeting will be held on April 25, 2008 at the Casino Dene near Cold Lake.

Motion 08-24 Richard Coleman moved to adjourn at 1:25 pm.

The HUB To Do List	
What	Who
Arrange additional Aboriginal Attraction, Recruitment and Retention sessions within the HUB region.	Annette Daniels
Arrange for Diane Simsovic to attend a future HUB EMC meeting.	Cathy Goulet
Provide Richard Coleman with a copy of the Defence Sector Economic Development Investment Attraction & Local Procurement Opportunities in the Eastern Corridor of Alberta Final Report	Maryann Robinson
Provide the HUB members information on the upcoming rural conference “Rural Matters” being held at the Shaw Conference Centre on July 5 – 8, 2008.	Maryann Robinson
EMC members advise their council of the administrative requests as a result of the Structural and Policy Review for approval and advise Cathy Goulet as to who those appointed persons to the Task Teams will be.	EMC Directors
Provide Jane Palmer a copy of the 2008-2011 Business Plan.	Maryann Robinson
Make arrangements with Casino Dene for the April 25, 2008 EMC meeting.	Maryann Robinson